

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT
Tuesday, March 13, 2018 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Dylan Lindauer, Secretary
Jerry Mohrlang, Asst. VP
Ken Seidel, Treasurer

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Samantha Smith, Director Rec Center

Public present: Noted on sign-in sheet

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The Regular meeting was called to order by Secretary Lindauer at 6:02 p.m. and a quorum was noted. The Board accepted the Agenda.

Minutes: Treasurer Seidel made a Motion to approve the Minutes from the January 9, 2018 Regular Board meeting and January 25, 2018 Board-Trustee meeting. Secretary Lindauer seconded said Motion and it was unanimously approved. Note: The February 13, 2018 Board meeting was cancelled.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

Executive Session: CRS 24-6-402 (4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. Jason Downie, General Counsel calling in.

Asst. VP Mohrlang made a Motion to move out of Public Meeting and into Executive Session; with Secretary Lindauer seconding said Motion. The Board unanimously approved. The discussion pertained to the Town of Parachute informing PBMPRD that they were considering excluding from the Park & Rec District and provide their own park and rec programs.

After a discussion of approximately 35 minutes, Asst. VP Mohrlang made a Motion to move out of Executive Session and re-open the Public Meeting. Treasurer Seidel seconded said Motion and it was unanimously approved and members of the public returned.

PBM Trail Easement and IGA with Garfield County: The District Manager provided the Board with the easement between Battlement Mesa Land Investments Parcel 6, the Notes from the PBM Trail meeting on 1/25/18, the Memo from the District Manager to the Board on 8/24/17 and the IGA with Garfield County. Ms. Bertrand mentioned her concern with the IGA stating

that construction projects and expenditures would require 2 year warranties. She noted that the normal warranty is only 1 year; however, Steve Rippy stated he believed he could get 2-year warranties. The Board directed Ms. Bertrand to have Steve Rippy inform Eric Schmela of Battlement Mesa Partners that PBMPRD would pay for the legal review of the easement. The District Manager asked if the Board wanted the District attorney to review it and the Board stated if Ms. Bertrand felt it was acceptable that no legal review was needed.

The District Manager also noted that the Fire Chief stated they would construct the bike flow trail at no cost to the District. The Manager stated that this would offset the bike trail referenced in the Master Plan for the Community Park and would save the District money.

Town Trustee informing residents that PBMPRD wants them to take over sports programs: The Board stated that they wanted the Manager to draft a letter to the residents regarding the Town of Parachute informing people that PBMPRD had asked them to take over sports programs. The Board wanted to insure the community that no such request had been made by the District.

Change date of May Board Meeting: The Manager informed the Board that the Board meeting scheduled for May 8, 2018 coincided with the Election. Ms. Bertrand requested that the Board move the regular board meeting to Wednesday, May 9, 2018. Secretary Lindauer made a Motion to move the meeting to May 9th at 6:00 p.m.; with Treasurer Seidel seconding said Motion. It was unanimously approved.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting from January 10-February 4. (Note: The Board meeting for February was cancelled.) Ms. Bertrand noted that \$60,000 was a transfer from ColoTrust to Alpine Bank General Fund. Asst. VP Mohrlang made a Motion to approve the payments made outside of the Board meeting; with Treasurer Seidel seconding said Motion. These payments were unanimously approved.

The District Manager presented the claims paid outside of the Board meeting from February 14-March 6. That Manager noted that \$100,000 was a transfer from the Alpine Community Park Fund to the Alpine General Fund in order to transfer to ColoTrust and earn a better rate of return. Secretary Lindauer made a motion to approve the payments; with Asst. VP Mohrlang seconding said Motion. The payments were unanimously approved.

The Manager presented the Check Detail from February and noted that she was making a partial payment to Western Heritage as she wanted to see the work product for the pond relocation prior to releasing more funds. (Note: The Board meeting for February was cancelled.) Asst. VP Mohrlang made a Motion to approve these payments; with Treasurer Seidel seconding said Motion. They were unanimously approved.

The Manager presented the March 2018 Check Detail for Board signatures and noted that \$10,700 was for capital and \$22,131 for Pro shop inventory. Treasurer Seidel made a Motion to approve and sign; with Secretary Lindauer seconding. The claims were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. The Manager noted that Garfield County would be reimbursing the District for the abatement of interest payments to the oil and gas companies. Treasurer Seidel made a Motion to accept the Financial Reports; with Secretary Lindauer seconding said Motion. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: The Board was provided with the Director report. The District Manager stated that the carts would be arriving this week. Ms. Bertrand noted that on February 8, 2017 the Board approved golf cart capital expenditure of \$390,000. The original estimate was \$347,436, but with the new model the price per cart increased by \$50. The total capital expenditure will be \$350,400; or \$40,000 under Board approval.

Director Curtis provided the 2018 Tournament Schedule.

Community Park: Asst. VP Mohrlang asked the Manager to have Director Choate obtain bids for canopies for the picnic tables. He felt we could get canopies for around \$3,000 total.

Rec Center & Programs: The Board was provided with the Director report. The District Manager stated that the Rec Center may need to have a new HVAC system installed as there are so many repairs that are being made to keep it functioning. Director Zimmerman stated that there was a possibility there would be no air conditioning until repairs were made.

MANAGER'S REPORT

Canvas Board: The Manager stated that she needed a member of the Board to be on the Election Canvas Board, along with Director Smith and herself (as DEO). Asst. VP Mohrlang volunteered.

Meeting with Brad Ray, Garfield County School regarding joining them in submitting a grant for a Low and High Rope Course on school property. The Manager informed the Board that 12 school students were writing the grant. They have already received \$400,000 from GoCo for outdoor classroom, green house, etc.

Mr. Ray stated that he wanted the Grand Valley Fire Protection District, PMDPRD, School District, BMMD and Town to join in the grant. An IGA would be prepared for this and the advantage is that all who apply for the grant will be able to use the ropes course at no charge, except for the payment of a person certified in high ropes. The Fire Department would be high rope certified. Mr. Ray said that FMLD could provide up to 3 grants.

The cost to the agencies who join in the grant would be for attorney's fees and liability coverage. However, Mr. Ray stated he did not see the cost as being more than \$5,000 per agency.

Garfield County Building Department: The District Manager provided the Board with the letter she wrote to Robert McGruder of R&R Construction regarding his failure to apply for permits for the restroom at the Community Park. R&R Construction has since resolved this issue with the County.

Garfield County Abatement: The Manager stated she had contacted Garfield County Assessor and Treasurer regarding abatement interest being deducted from the property tax distribution. Ms. Bertrand stated she heard back and was informed that Garfield County would pay the \$11,000 in interest due to Encana.

Town of Parachute use of PBMPRD property: The Manager provided the *PBMPRD Asset/Property Usage Agreement* submitted by the Town for 3 dates. Ms. Bertrand stated she normally signs these but did not feel comfortable with 3 dates being on one form; and also stated she had yet to receive the Certificate of Liability from the Town. She noted that the form had been sent to Director Zimmerman even though she had informed the Town that these forms should come to her. Ms. Bertrand mentioned that with the Town contemplating excluding from the District that this could be the reason for submitting the property request early for July 6-9 and September 29-30 as well. The Board directed the Manager to sign for May 5th, but not for future usage at this time.

Annexation to Town of Property: The Manager included the Public Notices provided by Garfield County for Kopje Ranch and JWT Land Company.

Jim Yellico, Garfield County Assessor: The Manager spoke with Mr. Yellico regarding a proposal he is working on to modify the requirement of having to pay interest to companies who overpay taxes. Ms. Bertrand referred him on to Ann Terry, SDA President to assist with lobbying for a bill.

Summary of SDA Park and Rec Seminar: The District Manager and Rec Center Director attended a seminar and Ms. Bertrand provided the Board with a summary from that session.

Ann Terry, SDA President: After the SDA Park & Rec Seminar, Ann Terry is including the Special Districts of Battlement Mesa in an article in the May 2018 SDA Newsletter.

SDA Regional Workshop: The Manager provided the Board with information regarding the Regional Workshop to be held at the Grand Valley Fire Station on June 13th and stated she would sign up any Board member who is interested.

PUBLIC COMMENT

N/A

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by Secretary Lindauer, seconded by Treasurer Seidel, and upon unanimous vote, the meeting was adjourned at 7:30 p.m.

The next Regular Meeting is scheduled for **Tuesday, April 10, 2018 at 6:00 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Parachute, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL MARCH 13, 2018 MINUTES OF PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Dylan Lindauer, Secretary

Jerry Mohrlang, Asst. Vice President

Danny Medina, Vice President

Ron Palmer, President

Ken Seidel, Treasurer