

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, April 18, 2022 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, VP
Chuck Hall, President
Amber Palcer, Secretary
Ken Seidel, Treasurer
Vinnie Tomasulo, Asst VP

Others present: Judy Bertrand, MDM (PBMPRD District Manager)
Steve Matzl, Director: Rec Center & Programs
Mary Ochs, Director: Golf Pro & Pro Shop

Public present: See sign in Sheet

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:30 p.m. and a quorum was noted.

Secretary Palcer made a Motion to accept the Agenda, with Asst VP Tomasulo seconding said Motion. It was unanimously approved.

Minutes: The Manager provided the Minutes from the March 21, 2022 Regular Board Meeting. VP Ford made a Motion to approve the Minutes, with Secretary Palcer seconding said Motion. The Minutes were unanimously approved and signed.

Public Comment:

A1 Heating and Cooling attended with 5 staff, including the owners and their wives. Cody from A1 provided a 3-page document detailing their position on the reasons for not repairing the wall and ceiling in the men’s locker room for close to 2 months. President Hall asked for the reason that the original \$12,000 bid for the work was exceeded by \$4,023. A1 responded that the bid was an estimate and when they started the work, they found there was more involved than they had expected. The Manager stated that the bid stated if the work exceeded \$12,000 that they would obtain approval to continue and they did not do so. President Hall asked the Manager for her opinion and Ms. Bertrand said that the Board could retroactively approve the additional cost but that it should be conditional upon A1 paying any SGM bill for inspection of the work. A1 agreed to the condition. Treasurer Seidel made a Motion to retroactively approve an additional \$4,023 for the original plumbing work conditional upon A1 committing to paying SGM for the inspection of the damage caused by A1. Asst VP Tomasulo seconded said Motion and it was unanimously approved.

Abbey Carpet discussed their bid of \$161,694 for the tile work and the increase of \$11,000 over the previous bid due to additional work and increase in product costs. The Manager asked that

they include removal of old material in the estimate as it was not specified. They agreed to do so. The Board expressed concerns with potential plumbing issues in the walls to be tiled and recommended getting bids to replace/repair that prior to installing tile. Director Matzl stated that he felt the District would pay double what was paid for the previous plumbing work. The Manager asked if Abbey Carpet could extend the expiration on the bid until the next Board meeting (May 16th) so that Director Matzl could obtain bids or hopefully schedule the plumbing work prior to tile installation. Abbey said they would discuss with the tile company and get back with us. They did state that they would break out the bid in more detail in order to determine what work could be done prior to plumbing repairs if need be. (I.e. the restrooms.)

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the checks for board signature. VP Ford made a Motion to approve the payments, with Treasurer Seidel seconding said Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. VP Ford made a Motion to accept the financials, with Asst VP Tomasulo seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Ochs provided the Director report and noted that there were 731 rounds played in March. Ms. Ochs has collected \$4,500 in sponsorships with 5 tournaments. Merchandise is coming in with the exception of Titleist. She reminded the Board that Callaway demo day is Wednesday. The PA is installed but more speakers are needed, and Director Choate is working on that.

Director Choate was unable to attend due to work on the course. His report reflects that the end of the driving range is ready for seed. He will order the pump when the FMLD grant agreement is approved. Director Choate is working on the easement for the Eaton pump.

Asst VP Tomasulo said he will send information along as to the woman that wants to place a tree at the Community Park in honor of someone. The Board requested that Director Choate remove the Beard memorial.

Treasurer Seidel asked that Director Choate find out what Mac's Landscaping is doing for the grass at the ballfield.

Rec Center & Programs: Director Matzl provided his director report and noted attendance of 4,410 for the month of March. There were 102 kids for the Egg Dive for Easter. They are continuing work on the locker room and painting of the flex rooms and hallway. The flat roof over the cardio room has been patched and he is obtaining bids for additional work. Director Matzl is investigating product to repair the athletic multi-purpose court outside. Secretary Palcer discussed Colorado Little League using the field and stated that Rifle is only providing girls' softball. President Hall informed Steve that the newsletter still had not been updated to the new logo.

MANAGER'S REPORT

FMLD Grants: The Manager noted that she had received the grant documents for \$25,000 for LED lights and up to \$98,700 for the water transfer projects and would sign and return them to FMLD.

Carlson Memorial: Carlson Memorial provided a bid to etch the new logo onto the existing signs for BMGC, GVRC and the Community Park. Secretary Palcer made a Motion to approve the expense of \$3,260, with Treasurer Seidel seconding. It was approved by all with the exception of VP Ford, who voted no to the expenditure.

Website & Golf Digest Update: The Manager provided an update on going live with the website and stated that Trish Coberly was not able to fix several errors and another designer was brought in to make the repairs. President Hall directed all in attendance to review the website and ensure it was functioning and had the correct information. Mr. Hall stated that he had found several issues including black lines showing up at the bottom of some pages. Secretary Palcer pulled up the site on her phone and found the same issue. Director Ochs said there was incomplete tournament information, and she will send along to the District Manager. The Manager noted that Golf Digest was waiting to begin marketing until the site was fully functional.

Tile Work: See Public Comments above.

Restaurant: Secretary Palcer asked Director Ochs about the restaurant and service. It appears there are some inconsistencies in hours and closures and the restaurant is often not open when there are still numerous players on the course. Director Ochs stated that Tee'd Off has still not installed a sign on #8 for players to order in advance. Asst VP Tomasulo stated he was told she was out of hotdogs.

Pivot Solar: Asst VP Tomasulo stated that he doesn't have information or reports, but Excel Energy sends along discounts; Pivot takes them and provides the client credits; then the client writes Pivot a check. President Hall asked if it was a better option than putting solar on the roof. Asst VP Tomasulo said BMMD does that but has to upgrade panels and he feels Pivot is a better option.

Ropes Course training: Director Matzl is reaching out for training and the Manager stated that he should get 4-5 people trained instead of 8 as there was an annual cost of over \$600 per person for training. She noted that the IGA with the School showed that 4 Park & Rec employees would be trained.

NEW BUSINESS

Asst VP Tomasulo mentioned tumbleweeds accumulating on the south side of Battlement Parkway on Rec Center property. He felt they could be a fire hazard. Director Matzl will have the Building Superintendent inspect the problem. VP Ford suggested contacting GV Fire mitigation.

ADJOURNMENT

There being no further business to come before the Board at this time, President Hall adjourned the meeting at 7:55 p.m.

The next Regular Meeting is scheduled for **Monday, May 16, 2022 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL APRIL 18, 2022 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam L. Ford, VP

Chuck Hall, President

Amber Palcer, Secretary

Ken Seidel, Treasurer

Vinnie Tomasulo, Asst VP