

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT  
Tuesday, August 14, 2018 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam Ford, Secretary  
Dylan Lindauer, VP  
Jerry Mohrlang, President  
Ken Seidel, Treasurer  
Lynn J. Shore, Director

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Doug Choate, Director-Golf Superintendent & Parks  
Chuck Curtis, Director-Golf Pro  
Samantha Smith, Director-Rec Center & Programs

Public present: None

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The Regular meeting was called to order by President Mohrlang at 5:59 p.m. and a quorum was noted. Director Shore made a Motion to accept the Agenda, with Secretary Ford seconding said Motion. The Board unanimously approved the Agenda.

Minutes: Director Shore made a Motion to approve the Minutes from the July 10, 2018 Board meeting; with VP Lindauer seconding said Motion. The Minutes were unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

PBM Trail: Steve Rippy from the PMB Trail Committee presented the SGM maps for construction. Mr. Rippy stated that prices of concrete had risen dramatically since the cost estimates were prepared. He stated that three contractors had provided estimates and they ranged from \$7.75 sf to \$8.00 sf. This would mean that the upper loop would be an additional cost over and above the \$200,000 Garfield County grant. Mr. Rippy mentioned a cost of \$10,000 for relocating street lights, the overage due to concrete and the revised estimate for the outer sidewalk of approximately \$40,000. The total cost is now estimated at \$265,000; or \$65,000 over projections.

Mr. Rippy did state that BMMD had Conservation Trust Funds available and suggested that PBMPRD apply for funding. The District Manager committed to preparing the letter.

Director Shore discussed whether the upper loop needed to be cement. The Manager mentioned ADA requirements and stated that SGM would understand those requirements. Ms.

Bertrand also mentioned that the upper loop was identified for an Exercise Trail in the Master Plan. Director Choate stated that pads for the work out areas should be included in the bid. The Master Plan provides for 6 exercise stations. Director Choate stated that the path would need to be concrete or the path would have to constantly be re-graded.

VP Lindauer made a Motion to allow the PBM Trail Committee to move forward with the RFPs and separate the bids for the upper and lower portions. Mr. Rippy stated he would check on adding the upper path and pads with those providing bids. Secretary Ford seconded said Motion and the Board unanimously approved the RFP process beginning.

The Manager mentioned to Mr. Rippy that she has tried to obtain a signed copy of the IGA with Garfield County and has sent numerous emails to Vola Mercer with no response. She asked Mr. Rippy to see if he could obtain the IGA signed by John Martin.

## **PUBLIC COMMENT**

None

## **FINANCIAL MATTERS**

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting. Secretary Ford made a Motion to approve the payments; with Director Shore seconding said Motion. These payments were unanimously approved.

The Manager presented the Check Detail for August. Director Shore made a Motion to approve these payments; with VP Lindauer seconding said Motion. They were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. Treasurer Seidel made a Motion to accept the Financial Reports; with VP Lindauer seconding said Motion. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

## **OPERATIONS- DIRECTORS REPORTS**

Golf Course and Parks: Director Curtis provided the Golf Course report and Director Choate provided the Golf & Park Maintenance Report.

Director Curtis stated that the Men's League had just finished and that rounds played were 400-500 below last year. He believes this is due to the smoke from the fires. President Mohrlang asked Director Curtis if he had heard anything about Carbondale's developer wanting the homeowners to help fund their golf course. Director Curtis had not. Director Curtis held a Grand Valley High School Fundraiser that brought in \$4,485 for football, golf, etc. The District made \$1,500 on the event.

Director Choate noted that the Toro greens mowers had been received and were working adequately. He stated that the electrical inspection of the Community Park restroom was being performed and that Western Heritage had completed the design documents for the pond. Mr. Choate also mentioned that he had removed the clog from the Daisy Ditch line and there is now water at the Callahan ballfields. The owner of R&R Construction has some injuries and is currently not able to finish completion of the canopies at the Park. Director Choate is following up on his recovery.

Rec Center & Programs: Director Smith stated that the Rec Center currently has 2,543 members. She stated that they are currently entering memberships for the School District employees and estimates 154 will become members. Ms. Smith noted that they have 157 vendor applications for the Craft Fair and can accommodate 156.

## **MANAGER'S REPORT**

Grants for Pond Relocation: The Manager stated that the DOLA grant had been submitted but the Garfield County DOLA Regional Manager said that golf course projects were not competitive with other applications for health and safety.

The Manager provided a Resolution for the FMLD Grant application. VP Lindauer made a Motion to adopt the Resolution, with Treasurer Seidel seconding. The Resolution was unanimously adopted and signed by the President and Secretary.

The Manager stated that they are awaiting the legal description from the Engineer for the Easement with Battlement Mesa Investments for the pond. Ms. Bertrand mentioned that Jason Downie should modify the Easement to insure PBMPRD

Town Request for Joint FMLD Grant for bleachers: The Manager stated that Derek Wingfield of the Town requested that the Board consider applying for a joint grant for bleachers at the ballpark. The Manager noted that the District had just paid \$1,400 for repairs to the bleachers, that this was short notice, that bleachers were not on the District's capital improvement plan and that per Director Smith most parents of participants brought their own chairs for events. There was discussion of where the bleachers would be stored. President Mohrlang and VP Lindauer stated that a grant should benefit both parties and this did not. Director Shore stated he would not vote for a joint grant for this capital expenditure. Secretary Ford made a Motion to not apply for a joint grant with the Town; with VP Lindauer seconding. The Board unanimously agreed not to apply for a joint grant for bleachers with the Town of Parachute. The Manager will inform the Town of the Board's decision.

The Manager discussed the continued vandalism of the Community Park and noted that some had stolen the bison pump handle.

The Manager asked about the Board and Trustee meeting and it was decided that they would wait to see the results of the Mayor and President Mohrlang's meeting.

## **NEW BUSINESS**

Director Shore asked whether the Manager was planning on using the same Auditor next year. The Manager stated that she will put an RFP out for audit services.

The Board discussed the possibility of an investment company, that Secretary Ford is associated with, potentially purchasing the Rec Center caterer, All Social Matters. The Manager had provided information that the caterer contracts with third parties and no funds are received from, or payments made by the District to the caterer. The Board acknowledged that they understood that Adam Ford may be involved in purchasing the catering service, but did not feel there was a conflict of interest at this time.

Rec Center Director Smith informed the Board that the PBMPRD Christmas Party was scheduled for December 8, 2018 and asked the Board to attend.

**ADJOURNMENT**

There being no further business to come before the Board at this time, President Mohrlang adjourned the meeting at 7:37 p.m.

The next Regular Meeting is scheduled for **Tuesday September 11, 2018 at 6:00 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Parachute, CO.**

Respectfully submitted,  
Judy Bertrand, District Oversight Manager

**THESE MINUTES APPROVED AS THE OFFICIAL AUGUST 14, 2018 MINUTES OF PARACHUTE/BATLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

**(Signed copy in possession of the District Oversight Manager)**

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Adam Ford, Secretary

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Dylan Lindauer, VP

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Jerry Mohrlang, President

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Ken Seidel, Treasurer

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Lynn Shore, Director